



# Grenfell

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## DIRECTOR OF RECREATION AND CULTURE

If you are looking for an exciting opportunity and an improvement in your quality of life, the Town of Grenfell offers you a safe, active and environmentally conscious community that is close to the City of Regina but far away from the hustle and bustle. Grenfell is a south east Saskatchewan community of approximately 1400 people (Sask Health Covered Population).

The Town is seeking the services of a qualified, professional, outgoing individual to fill the role of the Director of the Recreation and Culture department as a term position of 3 months with a possibility of extension. The position is full-time, and out-of-scope (non-unionized). Reporting to the CAO, you will be responsible for the direction, general management and overall administration of the Recreation and Culture Department and initiation of the Grenfell Recreation Board. Developing the goals, objectives and practices required for the effective operation of the Department, you will lead a team of employees to staff our seasonal needs and plan programs which provide balanced recreation/leisure services for the residents of Grenfell.

You are an accomplished leader and manager of programs, facilities and people. Communicating with partners, users and other departments is an essential part of your managing skills. A degree or diploma in recreation/leisure studies would be an asset. At least two years' experience in managing an organization is essential. You are a manager with knowledge of budgeting, planning, project management and funding opportunities, you are ready to take on a key role with a community that truly recognizes the importance of recreation.

The salary range for the position is based to commensurate with experience. The Town offers a competitive benefits plan after a successful probationary period.

In confidence, qualified candidates are encouraged to electronically submit their resume, a covering letter, three work related references, and salary expectations to the following address by no later than 4:30 p.m. on July 26th, 2018 to:

[cao.grenfell@sasktel.net](mailto:cao.grenfell@sasktel.net)

RE: Director of Recreation and Culture Competition

Inquires may be made to:

Brenna Ackerman, CAO

Town of Grenfell, SK

1-306-697-2815

*A Director of Recreation and Culture job description is available upon request and only those candidates selected to be interviewed will be contacted.*