



Seasonal Labour Maintenance Job Opportunities

The Town of Grenfell is looking for two (2) qualified and motivated labour maintenance workers for the 2022 summer season. This seasonal position (a member of the CUPE Union Local 5340 after 30 days of employment) is primarily responsible for maintenance and care of municipal infrastructure under the direction of the Superintendent of Public Works.

Minimum Skills and Qualifications:

- Valid driver's license;
- Criminal record check with vulnerable sector;
- Operation experience or tickets of select equipment would be considered an asset;
- Applicant must be between the ages of 16 and 30, and a **Citizen/Permanent Resident** of Canada (As per Canada Summer Jobs Eligibility).

Seasonal Labor Maintenance (2 seasonal positions available)

Duties:

1. Operate select equipment as directed by the Superintendent of Public Works;
2. Assist with the setup and tear down of special events held inside or outside the GRP as directed by the Director of Recreation, Culture and Promotion;
3. Cut grass on roadsides, in ditches and clean up debris;
4. Maintain culverts, this includes keeping free of weeds and other debris;
5. Maintain all municipal-owned property in a neat and tidy condition at all times, this may include but not limited to the following:
6. Cut grass;
7. Control weeds;
8. Discard debris; and
9. Any other maintenance required and directed by the Superintendent (vacant lots, parks, golf course, cemetery, Town Office etc.);
10. Inspecting and cleaning facilities after and between bookings;
11. Perform minor servicing and maintenance of facilities' equipment such as pumps, motors, boiler, HVAC systems and other related equipment as direct;
12. Maintenance of waste disposal site including; burning of rubbish (where allowed), filling in disposal pits, clean-up of site, etc.;
13. Work closely with Public Works and the Director of Recreation, Culture and Promotion to ensure a high level of customer service to the public, arena cleanliness, arena safety and security;
14. Maintain back lanes: graveling, grading, grass and weed control.

Duties at the Grenfell Recreational Park: As directed by the Superintendent of Public Works or the Director of Recreation, Culture and Promotion

1. Trim grass and tree trimming;
2. Repair and maintain picnic tables and barbecues in camp area;
3. Dispose of garbage;
4. Trim grass and trees on golf course;
5. Maintain the greens and flags on the golf course;
6. Trim grass around ball diamonds and fences;
7. Maintain main building, sheds and Mini Store, and golf Club House as needed;
8. Ensure facility is in neat and tidy repaired condition;
9. All minor repairs to any town owned property;
10. All other duties as designated by the Superintendent and/or the Chief Administrative Officer or resolution of Council.

Unique Position Requirements

- Position is seasonal with anticipated start/end dates being May 2nd, 2022 – September 2nd, 2022;
- Working conditions are mainly outdoors in late spring and summer weather conditions;
- Staff shall work flexible hours of work which includes evenings, weekends, and Statutory Holidays,
- Shifts may start as early as 6:00 a.m., and the last shift ending as late as 11:00 p.m., and may exceed eight (8) hours per day or forty (40) hours per calendar week but shall not exceed the total number of working hours in any given month based on (8) hours per day without receiving overtime.
- Shifts will be scheduled a minimum of two (2) weeks in advance
- Incumbent will become a member of the CUPE bargaining unit after 30 days of employment and will have the option to enroll in the MEPP pension plan.

Requirements for Applications

Qualified applicants can send a resume including references to the Town of Grenfell, Chief Administrative Officer, Brenna Ackerman at cao.grenfell@sasktel.net or by mail to Town of Grenfell, ATTN: Superintendent of Public Works, 800 Desmond Street, PO Box 1120, Grenfell, SK S0G 2B0.

Only those chosen for interviews will be contacted.

If you require further information, please call the Town Office at (306)697-2815.

Deadline for applications: Until Occupied